



MEMORADUM

Date: October 19, 2021
To: Emergency Preparedness Committee
From: Liane Welch, City Manager
Subject: EM Committee meeting summary October 18, 2021

Attendees:

Liane Welch, Helen Wright, Debi Lee, David McCall, Don Backman

1. We discussed the members and participation of the committee - We compiled the lists of members over the last year. If you know someone who is not on the list, please contact Liane Welch to add them to the list.

We need to notice these meetings with emails and notices at the Library, Post office and City Hall, similar to other committee meetings.

We discussed the Block Captains, attached is a map with the areas and identified blocks.

Block Captains are:

- 1 – Debi Lee
- 2 – Janice Bentley
- 3 – vacant
- 4 – Jim Denie
- 5 – Tyler Brogden
- 6 – vacant
- 7 – Cathy Manis
- 8 – Cheryl Schriber
- 9 – vacant
- 10 – vacant
- 11 – vacant
- 12 – vacant
- 13 – vacant
- 14 – vacant
- 15 – Walt and Stephanie Ayhens
- 16 – vacant
- 17 – vacant
- 18 - vacant



2. Status of the Emergency Shelters - the shelter at Watt Family Park is complete and we have stored some MRE's and blankets. We need to finish the other Shelter at 3rd and High Street. **Helen Wright is organizing volunteers to help build this shelter on Saturday November 13 at 9 am. Please join this group and help build our shelter.** Debi Lee has some shelves she can donate for the shelters.

We discussed who should get the code to the shelters. We discussed City staff, Block captains, and City Council members.

3. Great Oregon Shake Out October 21, 2021 at 10:21 am - City staff is participating in the Great Oregon Shake Out. The Fire Department and its volunteers will be running a scenario. City staff will also be running a table top scenario. We will work with our Mayor on the continuity of governance. Citizens can participate with a drop, cover, hold exercise and then determine their family plan.
4. Emergency paint bucket project – The City is going to build 850 1-gallon buckets for all residences in Bay City. We need to pay for the buckets and pick them up from the Portland area. The cost of the 850 buckets is \$2040. The buckets should be ready for pick up in early November. We discussed a list of items to place in the buckets;

Toothbrush and tooth paste, hand sanitizer, glow sticks, water purification tablets, silver blanket, whistle, kleenex, jerkey, granola bars, pop-top food. We need to ask for donations from local companies.

Action: Liane to draft donation letter

5. Communications: We discussed forms of communication. There are relatively inexpensive HAMM radios, they have limited range compared to other HAMM radios. We discussed the radios that the NBEVC uses and are aware that they need a clear line of site for reception. We do want to have our Block captains be able to communicate with our EOC. The coordination with our Emergency volunteers with the City EOC is a work in progress.

NEXT MEETING MONDAY NOVEMBER 15 5:30 PM CITY HALL COMMUNITY CENTER

Meeting notes approved 11-15-2022